

If you are a retired member of TTC Pension Plan (TTCPP), use this form to provide us with your mailing address and declare your residency if you are moving out of Canada or moving back to Canada. If you are a retired, active, or deferred member of TTCPP, use Section 3 to provide us with your new email address. Enter your information by typing it into the text boxes. Please ensure the information you provide is complete and accurate. To sign this form digitally, just click on the signature text box and follow the instructions. You can also print this form, fill it in by hand and mail it to us.

**Section 1: New Mailing Address (Retired TTCPP Members)**

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First Name	Last Name/Family Name	Employee or Pensioner No.
Address 1		
Address 2		
City	Province/State/Region	Postal Code/Zip Code
Country	Effective Date (mm/dd/yyyy)	

**Section 2: Declaration of Residency**  
(Retired TTCPP Members Who Are Moving Out of Canada or Moving Back to Canada)

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If you are moving out of Canada or moving back to Canada, for income tax purposes you must notify Canada Revenue Agency.

I, \_\_\_\_\_ (full name) am residing in \_\_\_\_\_ (country) as of \_\_\_\_\_ (mm/dd/yyyy) and will be filing my income tax as:

a resident of Canada

a non-resident of Canada

### Section 3: New Email Address (All TTCPP Members)

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First Name

Last Name/Family Name

Employee or Pensioner No.

Email

Effective Date (mm/dd/yyyy)

### Section 4: Consent

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I certify that the information I have provided in this form is true and accurate. I acknowledge that the personal information that I provide in this form will be collected and used by TTCPP to administer my TTCPP benefits. I agree to receive electronic communications from TTCPP\* about any changes to the Plan as well as general news, invitations and other information at my email address provided above. I understand these communications will not contain confidential information. I understand that if I do not wish to receive communications by email, I will notify TTCPP at [membercare@ttcpp.ca](mailto:membercare@ttcpp.ca).

Signature

Date (mm/dd/yyyy)

\* Toronto Transit Commission Pension Fund Society complies with the regulations set out in the *Pension Benefits Act*, which permits sending some information electronically with your consent.

## Section 5: Send Us Your Completed Form

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### By Email

If you have digitally filled in the form, or filled it in by hand and scanned it, you can use email to send it.

1. Use the button below to send your email.  
*Your email should be addressed to [membercare@ttcpp.ca](mailto:membercare@ttcpp.ca), with the subject line "Change of Mailing or Email Address."*
2. Ensure your form is complete and accurate before attaching it to the email.
3. Send your email. You will receive a confirmation of receipt from TTCPP in the secure email account within 48 hours.

Send email

### By Fax

Alternatively, you can fax your completed form to TTC Pension Plan at 416-338-0122.

### By Mail

If you prefer, you can mail the form to the address below. Please ensure your application is complete and accurate before sealing the envelope.

#### TTC Pension Plan

2 Bloor Street East, Suite 1901  
PO Box 79  
Toronto, Ontario M4W 1A8

## Frequently Asked Questions

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### How do I know if I should use this form?

Use this form if any of these statements apply:

- I am a retired TTCPP member and my mailing address has changed (fill out Section 1)
- I am a retired TTCPP member and I have a new mailing address because I am either moving out of Canada or moving back to Canada (fill out Section 1 and Section 2)
- I am an active, deferred, or retired TTCPP member and my email address has changed (fill out Section 3)

### I am a retired TTCPP member and have declared myself to be a non-resident of Canada in Section 2 of this form. Will I still have extended health and dental benefits when I visit Canada?

No, if you are a non-resident of Canada, extended benefits will not be valid when you visit Canada. You must be a resident of Canada to be eligible for extended health and dental benefits. Please contact us if you have questions.

### How do I know if I should not use this form?

Do not use this form if you are an active TTCPP member, in which case you should notify your employer of any change to your mailing address.

## Contact Us

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If you have any questions or comments, please contact us using one of these methods:

#### Email

[membercare@ttcpp.ca](mailto:membercare@ttcpp.ca)

#### Toll-Free Phone

1-800-663-6820

#### Fax

416-338-0122

#### Mail

TTC Pension Plan  
2 Bloor Street East, Suite 1901  
PO Box 79  
Toronto, Ontario M4W 1A8

#### Website

[ttcpp.ca](http://ttcpp.ca)